



DANESHOLME JUNIOR ACADEMY

Principal: Mrs K Rolf

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26th November 2020

Dear Parents of Mani class,

I am writing to let you know of some staffing changes that will affect Mani class over the next few weeks.

Mrs Green is going into hospital next week for routine surgery and will then have a period of absence for recuperation. This absence is expected to be approximately six weeks but could be longer depending on how the surgery and recovery period go.

We have managed to secure a full-time supply teacher to cover Mrs Green's absence. Miss Sutherland (please see picture below) will join us on Monday 30th December and spend a transition day with Mrs Green and the year 5 team. She will then take over teaching the class from the following day.

I am confident that this arrangement offers the children the best possible provision in these circumstances, particularly given the current national climate and am sure that you will join me in extending Miss Sutherland a warm welcome when she joins our team.

In the meantime, all of our best wishes go to Mrs Green and her family and we look forward to seeing her back in school as soon as she is well enough.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'K Rolf', written in black ink.

Mrs K Rolf
Principal



Miss Sutherland